



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, FEBRUARY 18, 2015, AT 7:00 PM**

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**BOARD OF DIRECTORS**

Stephen Dopudja, President  
Glenn Acosta, Vice President  
James Haselton, Director  
Edward Mandich, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Bowie, Arneson, Wiles & Giannone,  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comments on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS TOO LATE TO BE AGENDIZED**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meeting(s):*

1. *January 21, 2015 Regular Board Meeting*

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**ITEM 2: TREASURER'S REPORT**

a. FINANCE/AUDIT COMMITTEE MEETING

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. January 14, 2015

b. PRESENTATION OF FINANCIALS

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. December, 2014

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for January, 2015.*

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. January 7, 2015

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from January, 2015, and approve tentative future meetings/attendance items.*



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**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

***ADMINISTRATIVE MATTERS***

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**ITEM 5: DISCUSSION AND POSSIBLE ACTION CONCERNING DIRECTOR COMMITTEE ASSIGNMENTS AND MEETING SCHEDULES**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

***FINANCE MATTERS***

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**ITEM 6: DISTRICT TREASURER ANNUAL STATEMENT OF INVESTMENT POLICY**

**RECOMMENDED ACTION:**

- 1. Receive information at the time of the Board Meeting;*
- 2. Adopt Resolution No. 2015-1208 – Resolution of the Board of Directors of Trabuco Canyon Water District Adopting Treasurer's Annual Statement of Investment Policy.*

**ITEM 7: DISCUSSION AND POSSIBLE ACTION CONCERNING TCWD'S FISCAL YEAR 2014/2015 MID-YEAR BUDGET REVIEW**

**RECOMMENDED ACTION:**

*Discuss and receive the District Fiscal Year 2014/2015 Unaudited Mid-Year Budget Review, and take action(s) as deemed appropriate.*

***ENGINEERING MATTERS***

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**ITEM 8: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

- 1. Receive information at the time of the Board Meeting;*
- 2. Ratify Tetra Tech Professional Services Contract Amendment No. 6 for Revised Easement Acquisition Services, amending Contract Amendment No. 5, and addition of mapping support services for a total of 0 (zero) dollars;*
- 3. Ratify Tetra Tech Professional Services Contract Amendment No. 7 for Site Surveying Services, additional pothole services, and Southern California Edison Exclusive Easement Condemnation Services for a not to exceed amount of \$29,600.*



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4. *Ratify Tetra Tech Professional Services Contract Amendment No. 8 for the preparation of Emergency Bypass Plans (Serrano Creek Emergency Plans) for a not to exceed amount of \$24,045*

**ITEM 9: BAKER WATER TREATMENT PLANT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 10: SHADOW ROCK DETENTION BASIN FACILITY**

**RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting;*
2. *Approve Contract Change Order for GCI Construction for project completion date extension to April 10, 2015;*
3. *Approve Notice of Completion for the Site Work Portion of the Shadow Rock Detention Basin Facility Project.*
4. *Approve Contract Change Order No. 2 for Southern California Grading for 1)removal of wet material and debris,2)increase drainage pipe size from 4-inch to 8- inch including all labor, materials and equipment, on a time and material basis, in the amount of \$24,686.97.*

**ITEM 11: DISCUSSION AND POSSIBLE ACTION CONCERNING RECYCLED WATER CONVEYANCE FOR CONSTRUCTION WATER TO THE SKYRIDGE DEVELOPMENT (84 DUs)**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting,*
2. *Adopt Resolution No. 2015-1209 – Resolution of the Board of Directors of the Trabuco Canyon Water District Authorizing Temporary Provision of Reclaimed/Recycled Water Service by Santa Margarita Water District to Designated Property within the Service Boundaries of Trabuco Canyon Water District for Construction Water for Standard Pacific Homes – Skyridge Development.*

**LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS**

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**ITEM 12: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*



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**ITEM 13: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.*

**CLOSED SESSION**

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**CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION:**

Pursuant to Government Codes Sections 54956.9 (d) (1) and 54954.5 (c)  
1 case – Worker’s Compensation Appeals Board - Claim of John Gonzalez

**ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING WORKERS’ COMPENSATION APPEALS BOARD SERIOUS AND WILLFUL CLAIM SUBMITTED TO THE DISTRICT (CLAIM OF GONZALEZ)**

**RECOMMENDED ACTION**

Discuss information at the time of the Board Meeting and take action as deemed appropriate.

**ITEMS TOO LATE TO BE AGENDIZED**

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ITEM 15: \_\_\_\_\_

ITEM 16: \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS’ COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**END ACTION CALENDAR**

**ADJOURNMENT**



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**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**March 18, 2015**

**April 15, 2015**

**May 20, 2015**

