



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, JANUARY 20, 2016, AT 7:00 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Glenn Acosta, Vice President
James Haselton, Director
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the agenda.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | JANUARY 20, 2016**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. *December 16, 2015 Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *December 9, 2015*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *November, 2015*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for December, 2015.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. *December 2, 2015*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from December, 2015, and approve tentative future meetings/attendance items.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | JANUARY 20, 2016**

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION & POSSIBLE ACTION(S) CONCERNING DISTRICT TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting; and
2. Adopt Resolution No. 2016-1222 - Resolution of the Board of Directors of Trabuco Canyon Water District Adopting Treasurer's Annual Statement of Investment Policy.

FINANCE MATTERS

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE FUNDING OF THE DISTRICT'S OTHER POST EMPLOYMENT BENEFIT (OPEB) OBLIGATION

RECOMMENDED ACTION(S):

Receive information concerning the Actuarial Valuation Report of the District's Retiree Health Program as of June 30, 2015, and recommend that the Board receive and file.

ITEM 7: DISCUSSION & POSSIBLE ACTION(S) CONCERNING THE DISTRICTS ANNUAL FINANCIAL REPORT (AUDIT) FOR FISCAL YEAR 2014/2015

RECOMMENDED ACTION(S):

Receive and discuss information concerning the District's Annual Financial Report for Fiscal Year 2014/2015, as prepared by The Pun Group, and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 8: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 9: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 10: DISCUSSION & POSSIBLE ACTION(S) CONCERNING THE SKYRIDGE DEVELOPMENT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | JANUARY 20, 2016**

ITEM 11: DISCUSSION & POSSIBLE ACTION(S) CONCERNING THE SADDLE CREST DEVELOPMENT

RECOMMENDED ACTION(S):

1. Receive information at the time of the Board Meeting;
2. Receive and approve Sub-Area Master Plan (SAMP) for the Saddle Crest Development, as prepared by PSOMAS.

ITEM 12: PLANO TRABUCO RECYCLED WATER LINE EXTENSION

RECOMMENDED ACTION(S):

1. Receive information at the time of the Board Meeting, and take action(s) as deemed necessary.
2. Approve the extension of the 6-inch Plano Trabuco Recycled Water Line
3. Receive Contractor bid summary and authorize the General Manager to contract with GCI Construction for an amount not to exceed \$ 25,035 for the Plano Trabuco Raw Water Line Extension

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 13: DISCUSSION & POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, & TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed necessary.

ITEM 14: LOCAL GOVERNMENTAL & LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

ITEMS TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____



CLOSED SESSION

CLOSED SESSION NO. 1 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)

Pursuant to Government Code Section 54956.8

Property: Unimproved Real Property located in Trabuco Canyon, California (located North of Robinson Ranch development)
(Orange County Assessor Parcel No(s). 842-061-05, 842-061-06, 842-061-07)

District Negotiator(s): General Manager
Negotiating Party (ies): Foremost Acquisition, LLC
Under negotiation: Price and Sale Terms

ITEM 15: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION

Discuss information at the time of the Board Meeting, and take action(s) or provide announcement of action(s) taken in Closed Session, as deemed appropriate.

CLOSED SESSION NO.2

Public Employee Performance Evaluation – Government Code Section 54957

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager’s year end performance evaluation.

ITEM 16: DISCUSSION AND POSSIBLE ACTION RELATED TO THE GENERAL MANAGER’S YEAR END PERFORMANCE EVALUATION

RECOMMENDED ACTION

Discuss information at the time of the Board Meeting, and take action(s) or provide announcement of action(s) taken in Closed Session, as deemed appropriate.

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | JANUARY 20, 2016**

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

February 17, 2016 | March 16, 2016 | April 20, 2016

