



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 30, 2017

DIRECTORS PRESENT

Vice President Mike Safranski, Committee Chair
President Glenn Acosta, Committee Member

STAFF PRESENT

Hector Ruiz, General Manager
Michael Perea, District Secretary

CONSULTANTS PRESENT

There were no Consultants present

PUBLIC PRESENT

There were no members of the public present

CALL MEETING TO ORDER

Vice President Safranski called the January 30, 2017, Executive Committee Meeting to order at 6:00 P.M.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

President Acosta had no comments.

Vice President Safranski had no comments.

REPORT FROM THE GENERAL MANAGER

Mr. Ruiz reported that the Robinson Ranch Wastewater Treatment Plant (WWTP) experienced an interruption of electrical service due to the impact of the recent rain event, but that Southern California Edison (SCE) had been working to identify the issue with their service to the facility. Mr. Ruiz added that SCE had provided temporary power to the WWTP while they completed the direct bury cable repair.

BOARD AGENDA MATTERS

ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP

The December 5, 2016, Executive Committee Meeting Recap was presented to the Committee.

RECOMMENDED ACTION:

The Committee recommended that the December 5, 2016, Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 30, 2017**

DISCUSSION MATTERS

ITEM 2: DISCUSSION CONCERNING PENDING/FUTURE BOARD AGENDA TOPICS

Mr. Ruiz presented this matter for Committee review, and mentioned that the purpose of the item is to discuss future agenda topics at the Regular Board Meetings. Discussion occurred concerning opportunities for Directors to demonstrate their appreciation for District staff hard work and to show their support; Mr. Ruiz suggested that the Directors can attend staff functions as an opportunity to express their appreciation. Mr. Ruiz reviewed the pending and future Board agenda topics through March 2017, and highlighted the following items:

- **Baker Water Treatment Plant**
Mr. Ruiz reported that the Baker Water Treatment Plant (BWTP) facility will be shut down at the end of the month, and that the District will receive Irvine Lake water during that period. Discussion occurred concerning opportunities for the Directors to tour the completed facility.
- **Alternate Raw Water Transmission Line Project**
Mr. Ruiz provided a brief status update on the project.
- **Saddle Crest Development**
Mr. Ruiz provided a brief update on the development, and provided handouts which reviewed the Board approved and subsequent revised Water Reliability and Emergency Storage (WRES) budgets and the availability of funds for emergency and development storage. Mr. Ruiz reviewed the District's Domestic Water Storage and Reservoir Siting Study, and mentioned that the District's Porter Property currently has the potential for two onsite reservoirs. Mr. Ruiz reviewed the costs associated with the proposed potable water reservoir for the development, as well as the financial impacts of different reservoir size options. Mr. Ruiz added that he has reviewed the required upgrades to the District's Ridgeline Booster Pump Station to meet the water demands of the development with the developer.

Mr. Bob Cox, Dove Canyon resident and District customer, approached the Committee, and discussed current City of Rancho Santa Margarita public works projects and planned residential developments. Discussion occurred concerning the impact of the statewide drought on regional water supplies; Vice President Safranski briefly discussed the District's recycled water and urban runoff recovery practices, and highlighted that in the portion of its service area in the City of Rancho Santa Margarita, the District's sanitary sewer system captures and delivers all of the wastewater and urban runoff to its wastewater treatment plant for irrigation purposes in order to offset the purchase of potable water which in turn controls water rates. Mr. Cox expressed his appreciation to the Committee for answering his questions.

Mr. Ruiz continued to review the planned agenda topics with the Committee, and mentioned that District staff is in the early stages of reviewing the Capital Improvement Program (CIP). Mr. Ruiz added that District staff will present the Draft Fiscal Year 2017/2018 CIP to the Engineering/Operational Committee in March 2017. Discussion occurred concerning the implementation of the Total Compensation and Salary Study and Organizational Analysis; Mr. Ruiz reported that District staff has implemented the Board's actions, and that he had worked with the consultant and special legal counsel to prepare revised job descriptions based on the Total Compensation and Salary Study and Organizational Analysis.

RECOMMENDED ACTION

The Committee received the information. No action was taken.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 30, 2017**

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

There were no reports or comments received from the General Manager or staff. President Acosta advised that he would not be able to attend the February 8, 2017 Finance/Audit Committee Meeting, and requested that Vice President Safranski fill in as the Alternate Committee Member; Vice President Safranski confirmed that he would attend the Committee Meeting in President Acosta's absence.

RECOMMENDED ACTION

No action taken.

ADJOURNMENT

Vice President Safranski adjourned the January 30, 2017, Executive Committee Meeting at 7:23 P.M.