



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | SEPTEMBER 25, 2017

DIRECTORS PRESENT

Vice President Mike Safranski, Committee Chair
President Glenn Acosta, Committee Member

STAFF PRESENT

Hector Ruiz, General Manager
Michael Perea, District Secretary

CONSULTANTS PRESENT

There were no consultants present

PUBLIC PRESENT

There were no members of the public present

CALL MEETING TO ORDER

Vice President Safranski called the April 25, 2017, Executive Committee Meeting to order at 6:00 P.M.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

President Acosta had no comments.

Vice President Safranski commented on a Los Angeles Times article which highlighted the Westland Water District Board of Directors vote against funding their portion of WaterFix project.

REPORT FROM THE GENERAL MANAGER

Mr. Ruiz had no comments.

BOARD AGENDA MATTERS

ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP

The April 25, 2017, Executive Committee Meeting Recap was presented to the Committee.

RECOMMENDED ACTION:

The Committee recommended that the April 25, 2017, Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar).

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DISCUSSION MATTERS

ITEM 2: DISCUSSION CONCERNING PENDING/FUTURE BOARD AGENDA TOPICS

Mr. Ruiz briefly reviewed the Pending/Future Board Agenda Topics with the Committee, and provided the following highlights:

- Mr. Ruiz reported that the Baker Water Treatment Plant is currently undergoing facility performance testing that will end in November 2017, and that he anticipates that December will be the last time this matter will be a recurring agenda matter.
- Mr. Ruiz reported that the Statewide Drought Condition agenda matter will shift from the drought to the State Long-Term Conservation Framework and the review of possible future legislation that may impact the District. Discussion occurred concerning the necessity to continue to agendize this matter on a recurring basis; Vice President Safranski recommended that District staff continue to agendize this matter through the end of the year.
- Mr. Ruiz briefly reviewed the agendized matters for discussion through the end of the year, and discussion occurred on the following matters:
 - Election of Board Officers: Vice President Safranski asked if this was an off-cycle election year; Mr. Ruiz confirmed that there were no Director positions scheduled for re-election.
 - Closed Session: Public Employee Performance Evaluation - General Manager: Mr. Ruiz mentioned that his annual review is scheduled for both the months of November and December, and that his contract expires at the end of the year. Mr. Ruiz mentioned that he has been working with the Board President on leadership development, and has attended leadership training, such as the California Special District Association (CSDA) General Manager Summit and Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Leadership Program. Discussion occurred concerning the importance of leadership for the District; Vice President Safranski asked Mr. Perea if he had attended the CSDA General Manager Summit; Mr. Perea replied that he had not. President Acosta recommended that Mr. Perea attend the CSDA General Manager Summit the following year. Discussion occurred concerning the challenges associated with agency leadership. President Acosta expressed his support of both Mr. Ruiz and Mr. Perea.

Mr. Ruiz briefly reviewed the Fiscal Year 2017/2018 Capital Improvement Program (CIP) with the Committee, and mentioned that he has met with District staff to review the remaining projects for completion. Mr. Ruiz reported that the completion of the Alternate Raw Water Transmission Line Project and the Baker Water Treatment Plant Project will allow District staff to focus their resources on other approved CIP projects. Discussion occurred concerning the District's Administration Facility, and if there was a need to determine the value of the District's real property; Mr. Ruiz commented that this matter can be reviewed by the Ad Hoc Committee for District Properties. Vice President Safranski recommended that the Ad Hoc Committee review the market value of the District's real property.

RECOMMENDED ACTION

The Committee received the information. No action was taken.

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OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Ruiz provided updates on the following matters:

- Mr. Ruiz reported that a planned shutdown of the Baker Water Treatment Plant (BWTP) and Metropolitan Water District of Southern California (MET) facilities will result in the District receiving water from Irvine Lake for five days during that period.
- Mr. Ruiz reported that the developer of the Saddle Crest development is currently performing the rough grading portion of the development, and identifying the development property lines.

RECOMMENDED ACTION

No action taken.

ADJOURNMENT

Vice President Safranski adjourned the September 25, 2017, Executive Committee Meeting at 6:37 P.M.