



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, JANUARY 15, 2020 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Michael Safranski, President  
Don Chadd, Vice President  
Glenn Acosta, Director  
Stephen Dopudja, Director  
Edward Mandich, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Atkinson, Andelson, Loya, Ruud & Romo  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**CONSENT CALENDAR**

*All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.*

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

- 1. December 18, 2019 Regular Board Meeting*

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**ITEM 2: TREASURER'S REPORT**

a. *FINANCE/AUDIT COMMITTEE MEETING*

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. *December 11, 2019*

b. *PRESENTATION OF FINANCIALS*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. *November 2019*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for December 2019.*

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. *December 11, 2019*

**ITEM 4: EXECUTIVE COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Executive Committee Meeting Recap(s):*

1. *November 20, 2018*

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from December 2019 and approve tentative future meetings/attendance.*



## **ACTION CALENDAR**

*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

### **ADMINISTRATIVE MATTERS**

#### **ITEM 6: ADOPTION OF DISTRICT TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY**

**RECOMMENDED ACTION(S):**

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Adopt Resolution No. 2020-1274 – Resolution of the Board of Directors of Trabuco Canyon Water District Adopting District Treasurer's Annual Statement of Investment Policy.*

#### **ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA)**

**RECOMMENDED ACTION(S):**

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Authorize the General Manager to contract with PSOMAS Engineering and execute services agreement for the preparation of the Paloma Square Sub-Area Master Plan (SAMP) in the amount of \$55,450, subject to non-substantive changes.*

#### **ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)**

**RECOMMENDED ACTION(S):**

*Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*

### **FINANCIAL MATTERS**

#### **ITEM 9: TRABUCO CANYON WATER DISTRICT'S ANNUAL FINANCIAL REPORT (AUDIT) FOR FISCAL YEAR ENDED JUNE 30, 2019**

**RECOMMENDED ACTION(S):**

1. *Presentation and discussion concerning Trabuco Canyon Water District's Annual Financial Report (Audit) for Fiscal Year Ended June 30, 2019, as prepared by Davis Farr LLC.*
2. *Receive and file the Trabuco Canyon Water District Fiscal Year Annual Financial Report (Audit) for Fiscal Year Ended June 30, 2019.*

#### **ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING IRVINE RANCH WATER DISTRICT'S (IRWD) BUYOUT PROPOSAL FOR REMAINING EL TORO TRUNK SEWER SYSTEM CAPACITY**

**RECOMMENDED ACTION(S):**

1. *Presentation and discussion concerning Irvine Ranch Water District's Buyout Proposal for Remaining El Toro Trunk Sewer System Capacity.*
2. *Direct the General Manager to negotiate an agreement with IRWD based on the Term Sheet and Buyout Financial Assumptions as proposed.*



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3. *Authorize the General Manager and General Legal Counsel to draft an agreement, in coordination with IRWD, to complete the buyout of IRWD's capacity in the El Toro Trunk Sewer System subject to final negotiated terms.*

**ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S RATE ANALYSIS FOR WATER, WASTEWATER, AND NON-DOMESTIC WATER RATES AND CHARGES AND RELATED MATTERS**

**RECOMMENDED ACTION(S):**

1. *Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*
2. *Direct District staff to set a date and time for holding a Special Board Meeting – Rate Workshop.*

**ENGINEERING MATTERS**

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**ITEM 12: APPROVAL OF DOVE CANYON PRESSURE REDUCING VALVE (PRV) PROJECT CONTRACT CHANGE ORDER**

**RECOMMENDED ACTION(S):**

1. *Receive project status update at the time of the Board meeting.*
2. *Authorize the General Manager to approve and execute Contract Change Order No. 1 with Ferreira Construction in the amount of \$7,431.03.*

**ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE URBAN WATER & STORMWATER RUNOFF CONVEYANCE STRUCTURE TO DOVE LAKE**

**RECOMMENDED ACTION(S):**

1. *Receive information concerning the matter at the time of the Board meeting.*
2. *Approve Revised Form of Agreement Regarding William Lyon Pond Access Property By and Between Trabuco Canyon Water District and Trabuco Highlands Community Association and related matters (superseding prior Board action on Agreement Form).*
3. *Take related action(s) concerning this matter as deemed appropriate.*

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

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**ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.*

**CLOSED SESSION(S)**

**CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LEGAL ACTION(S)**

**Significant exposure to legal proceedings and/or litigation**

**Government Code Sections 54956.9(b)(1) and 54954(c)**

**Number of Potential Cases: 1**



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**CLOSED SESSION NO. 2: PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

**POSITION: GENERAL MANAGER**

Pursuant to California Government Code Sections 54957(b) & 54954.5(e), the Board will meet in Closed Session to review the performance of the District's General Manager

**ITEM 15: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION(S):**

*Provide announcement(s) of action(s) taken in Closed Session(s), if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 16:** \_\_\_\_\_

**ITEM 17:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*

**ADDITIONAL GENERAL MANAGER COMMENTS**

*Additional reports or comments from the General Manager*

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**February 19, 2020 | March 18, 2020 | April 15, 2020**

